

# DEPARTMENTAL COMMITTEES

Updated Sept 27, 2016

## General Policy on Committee Membership (approved at Dept. Council Mar 18/03)

- Members shall be elected to Departmental committees, and external committees that do not have specified terms, for a fixed term of 2 or 3 years (as determined by Departmental Council), with an approximately equal number of replacement members elected each year.
- Members shall be eligible for re-election.

## DEPARTMENTAL COMMITTEES

### UNDERGRADUATE CURRICULUM COMMITTEE

This committee is chaired by the Associate Head (Undergraduate). There is one member in each of the three areas (Theory, Fundamentals, Applications), and one with special responsibilities for core curriculum. These serve three year terms. There is 1 undergraduate student, and 1 graduate student, selected annually. The Department Head is a member, ex officio, and the Administrative Assistant acts as recording secretary.

J. Braico (09/15 – 09/18) (Core)	H. Cameron (09/15-09/17) (Theory)
J. Anderson (voting <i>ex officio</i> )	Y. Wang (09/15 – 09/18) (Applications)
P. Graham (Chair – Associate Head)	Grad Student TBD
M. Zapp (09/16 – 09/19) (Fundamentals)	Kyle Morris (u/g rep)

### GRADUATE STUDIES COMMITTEE

This committee is chaired by the Associate Head (Graduate). There are 5 members serving three year terms. The Department Head and the instructor of COMP 7220 are members, ex officio. There is one graduate student member, selected annually. The Administrative Assistant acts as recording secretary.

S. Durocher - Chair – Associate Head (09/13- 09/17)  
J. Anderson (voting *ex officio*)  
R. Thulasiram (09/16-09/17)  
J. Young (9/14-9/17)  
N. Mohammad (09/16 – 09/19)  
R. Eskicioglu (9/15 – 9/18)  
P. Graham (09/15-09/18)  
Daniel Rea (09/26-09/17)  
L. Hermiston *ex officio*

### AWARDS COMMITTEE

There are four faculty members elected by Departmental Council and serving 3-year terms. One of these is designated as the Chair by the Department Head. There is one Graduate student, selected annually. The Department Head is a member, ex officio, and the Administrative Assistant acts as recording secretary.

P. Irani (9/15-9/18)  
J. Anderson (voting *ex officio*)  
O Tremblay-Savard (9/16-9/19)  
H. Hemmati (9/14-9/17)  
A. Bunt (09/16-09/19) CHAIR  
**Khalad Hasan (Grad Student - 09/13-09/15)**  
L. Hermiston *ex officio*

### INDUSTRIAL LIAISON COMMITTEE

This committee is chaired by the Head. There are four additional members serving 3-year terms.

J. Anderson (voting <i>ex officio</i> )	P. Graham (09/16 – 09/19)
M. Zapp (09/15-09/18)	

P. Irani (09/14 – 09/17)

F. Bristow (01/17-09/17) (replacing Hemmati)

## **OUTREACH AND RECRUITMENT COMMITTEE**

There are 5 members serving three year terms.

M. Zapp (Chair) (9/14 -8/17)

J. Anderson (voting *ex officio*)

J. Braico (9/16 – 9/19)

A. Miller (9/16 – 9/19)

J. Bate (9/14 – 8/17)

## **GRADUATE APPEALS COMMITTEE (elected on an “as needed” basis)**

The GAC consists of four faculty members, and two additional faculty members as alternates, elected by Departmental Council, and one graduate student. All faculty members must be members of the Faculty of Graduate Studies. No member may concurrently be a member of the GSC. Any member who is responsible for the decision/recommendation under consideration, or who is otherwise materially involved in the case being considered, shall excuse himself/herself from the deliberations and be replaced by an alternate.

## **FACULTY LEVEL COMMITTEES**

### **FACULTY OF SCIENCE EXECUTIVE**

Two year term – normally the Associate Head (Undergraduate)

P. Graham (Associate Head)

### **FACULTY OF SCIENCE COMMITTEE ON COURSES**

This position is held by the Associate Head (Undergraduate)

P. Graham (Associate Head)

### **FACULTY OF GRADUATE STUDIES FACULTY COUNCIL**

This position is held by the Associate Head (Graduate).

S. Durocher (Associate Head)

### **PROMOTION COMMITTEE**

Elected each year as requested by the Faculty of Science

### **TENURE COMMITTEE**

Elected each year as requested by the Faculty of Science

### **REPRESENTATIVE ON FACULTY LIBRARY COMMITTEE**

three-year term

N. Mohammed (09/15-09/18)

### **E.C.E. CURRICULUM COMMITTEE**

three-year term

R. Eskicioglu (09/16-09/19)

### **ARTS FACULTY COUNCIL**

Two members, elected for three-year overlapping terms

**G. Boyer (09/13 - 09/16)**

J. Braico (09/14-09/17)

### **ENDOWMENT FUND COMMITTEE**

Elected by the Faculty of Science from several departments. We do not necessarily have a member on this committee

No current member. (L. Hermiston is support staff ref)

## **MISCELLANEOUS**

### **GRADUATE STUDENT REPRESENTATIVES ON DEPARTMENTAL COUNCIL**

Two members are elected annually by the graduate students. (The CSGSA should do this if possible.)

Anjun Matin (16-17)

Navdeep Singh Sidhu (16-17)

### **UNDERGRADUATE STUDENT REPRESENTATIVES ON DEPARTMENTAL COUNCIL**

Two members are elected annually by the undergraduate students. (The CSSA should do this if possible.)

K Morris (16-17)

Valerie Schmidt (16-17)

### **SUPPORT STAFF REPRESENTATIVE ON DEPT. COUNCIL**

Selected by the support staff.

J. Durston (no fixed term)

### **MEMBERS OF SENATE**

Elected by and from the Faculty of Science. We do not necessarily have members of Senate.

J. Anderson